

**Job Posting for the Remainder of the 2022-23 Academic Year:
English and Theater Instructor / Drama Moderator**

Andreas High School is a Roman Catholic, co-educational high school, sponsored by the Diocese of Gary, Indiana, located in Northwest Indiana. Founded in 1959, Andreas has an enrollment of approximately 460 students with a strong diverse student population.

School Mission: 59ers transform the world in positive, prophetic ways through faith, learning, leadership, and service.

Position Opening: **Secondary Education English and Theater Instructor / Drama Moderator**

Contact: Mr. Jaycob Knazur, Principal

Email: jknazur@andreashs.com

Phone: 219-887-5959, ext. 293

Process: **Application materials should be sent via email: jknazur@andreashs.com**

Application materials should include the following:

- Cover letter and resume
- 3 Professional References
- Copy of academic transcripts and copy of current teaching license

Qualifications: **Applicants must have the following:**

- **Degree and Experience requirements:** Minimum of a Bachelor's Degree in teaching, or a minimum of a Bachelor's Degree in a related field with a certified transition to teaching program
- **Licensure Requirements:** Current teaching license is preferred
- **School/Diocesan Requirements:**
 - Valid driver's license;
 - If applicable, the candidate will be in good standing with the current educational institution;
 - Practicing Catholic or Christian preferred; and
 - VIRTUS trained (safe environment) and is subject to the Diocese of Gary's expanded background check.

Application Deadline: Applications will be accepted until the position is filled. Preferred start date: Wednesday, January 4, 2023

Position Overview:

We are seeking a highly motivated English and Theater Instructor / Drama Moderator who has content knowledge and/or experience teaching theater arts and English electives. This is a full-time teaching position and a Drama Moderator position.

The Instructor / Drama Moderator will:

1. Articulate course objectives that are aligned with the Indiana Department of Education for content area teaching;
2. Support the Diocese of Gary mission, and Andreas High School vision and four mission pillars of faith, learning, leadership, and service; follow the guidelines as established in the Diocese of Gary Employee Handbook and the Andreas Employee Handbook;
3. Create a positive organized class, and deals with inappropriate behavior quickly and effectively according to the school behavior policy;
4. Differentiates lessons and works accordingly to meet the needs of students;
5. Teach students how to formulate relevant questions and hypotheses between observable variables;
6. Evaluate academic and social growth of students, prepare quizzes, tests, and final exams. Keep appropriate records to include student attendance reports, inventory, grades, and other recordkeeping activities as necessary; and
7. Attend department, all-school and Diocesan meetings, events, and professional development as required by the Andreas Administration.
8. Direct a fall play and a spring musical
9. Manage and control support materials (costumes, scripts, props) for the Theatre Department.
10. Manage and control fundraising for the Theatre Department.

● **Salary Range:** Based on the Diocese of Gary, Indiana teacher salary schedule and Drama stipend

● **Reporting Relationship:** Reports to Principal, Assistant Principal and Department Chair

Andreas High School is an equal opportunity employer. Qualified applicants are considered for all positions without regard to race, color, sex, national origin, age, ancestry, or the presence of a disability, which, with reasonable accommodation, does not impair the performance of professional responsibilities. Being a practicing Catholic in good standing with the Catholic Church may be a requirement depending on the position sought.