

# Welcome to Andrean High School!

*We're so glad to have you join our Andrean family! This checklist is meant to provide specific information to help you get off to a great start!*

## ❑ Enrollment

1. Once accepted to Andrean High School, **new families will receive an email invitation** to complete their online enrollment and pay their registration fee.
2. To complete the Andrean online enrollment process, you will access the FACTS Family Portal through your existing login. If you do not have a login, please follow the Instructions for Creating a FACTS Family Portal Login listed below.

### To access the FACTS Family Portal:

1. Please visit [www.factsmgt.com](http://www.factsmgt.com)
2. Select Parent Log-in from the menu bar and FACTS Family Online (ParentsWeb) from the drop-down menu.
3. District Code: AHS-IN
4. Type in your username and password. If you have forgotten your username or password, please click on the link provided.
5. After logging in, click on the Family Information button in the left menu. Click on the Enrollment/Reenrollment button.

*Please note that Andrean is a cashless institution. All transactions/tuition payments are done via FACTS Financial / RenWeb.*

## ❑ Tuition Assistance

1. **The Indiana CHOICE Scholarship** must be applied for each year. Verification of income, via Federal tax forms (i.e; 1040), must be submitted at the time of enrollment. Those families unable to provide tax documents will need to verify income via a Household Summary report with supporting documentation.
  - a. If you would like to see if you qualify for the Indiana CHOICE Scholarship please click the following link: [NWI Choice Scholar](#)
  - b. For more information regarding the Indiana CHOICE Scholarship please visit the Indiana Department of Education website: [Indiana Choice Scholarship Program | IDOE](#)
  - c. Please use the following form to submit your tax forms [Andrean Choice Form](#)
2. **Diocese of Gary Tuition Assistance Scholarship for Catholic Families:** Parents must submit their application online through the FACTS Grant & Aid site <http://online.factsmgt.com/aid>. *We strongly encourage early application as financial assistance is awarded on a first-come, first-serve basis.*

## ❑ Scheduling Classes

1. Once your student's FACTS enrollment is complete, you will receive an email with a google form regarding class choices. New students will receive their class schedule later this

summer.

2. Please review Andean's Curriculum Guide [23-24 Course Catalog](#) and our [Freshman Course Description](#).

### ❑ School Lunch

Families will use their Family Portal to add lunch funds. You will find this under the financial tab.

#### ***District Code is AHS-IN***

1. Select "Financial" on the left side
  - a. Once on the Financial screen, select the Prepay Accounts section
2. Cafeteria is listed
3. Current balance is shown
4. Select "add funds"

***At this time we do not have an automatic renewal of funds, you will receive an email alert regarding your low balance.***

### ❑ School Uniform

1. All uniform clothing, except shoes for boys and girls and socks for boys, must be purchased from Dennis Uniforms. [Dennis Uniform](#)
2. Students scheduled to take a Physical Education Course will be able to purchase a P.E. (Gym)uniform from Andean HS during the first week of school. This gym uniform will be charged via student FACTS incidentals account.  
*\*Students who participate in a P.E (Gym) will be required to bring their own gym shoes and combination lock.*

### ❑ Participation Physical (P.E. and Athletics)

1. A Participation Physical Form **must** be on file with the school nurse by the start of the school year. Please visit [Athletic / Physical Education Physical Forms](#) for all physical forms and paperwork.
2. You can upload your physical form when you complete your online enrollment or email it to our school nurse [Lucy Bruce-whitaker](#) .  
*\* If your child plans on participating in summer workouts for any sport or club, a physical must be completed and on file with the school nurse( [Lucy Bruce-whitaker](#) ) and [Andean Athletics](#) , before the first day of activities.*

### ❑ Athletics

1. If you are interested in participating in athletics you will need to create a Final Forms account **(Open May 2023 for new students)** account and submit your physical form . *\*Please note your physical needs to be dated on or after April 1, 2023.*  
Final Forms Link: <https://andean-in.finalforms.com/>

### ❑ Immunizations

[State of Indiana - required immunizations for high school students](#)

1. Immunization records must be on file with the school nurse before the first day of school.

You will be prompted to upload your immunizations when you complete the Andrean enrollment packet. If you have any questions please email our school nurse [Lucy Bruce-whitaker](#) .

\*Please contact your child's doctor to receive information about immunizations.

### ❑ **Andrean High Booklist**

Please refer to the Andrean website for a complete list of books needed for the school year. Andrean will host a "book swap" to purchase books and gently used uniforms shortly after the school year. We will share the date with our families as soon as it becomes available. Andrean Parents host a Facebook page for purchasing used books.

[Facebook: Andrean High School Parent Page](#)

Andrean does not have a school "supply list."

### ❑ **Summer Reading**

Summer reading is required for students taking English 9 honors. Regular English 9 classes DO NOT have summer reading. Grades 10-12 will be required to complete summer reading. Summer reading assignments must be completed by the start of the school year.

[Summer Reading](#)

### ❑ **Morning Transportation**

1. Before school, transportation may be available if five students or more need transportation. Morning pick-up locations will be determined based on student needs. Please contact [James Nohos](#) if you are interested in morning transportation.
2. The cost is approximately 150.00 per month and will be charged to your FACTS account.

### ❑ **Chromebooks/IDs/Gym Uniforms**

1. During new student orientation students will receive their Chromebooks/IDs and Gym Uniforms during new student orientation (8/10/23) or during the first week of school.
2. Gym uniforms will be charged to your FACTS incidentals account.

### ❑ **School Calendar**

[Andrean 2023-2024](#)