



ANDREAN HIGH SCHOOL

GUIDANCE DEPARTMENT

Under the Family Education Rights and Privacy Act, we are required to obtain your written permission in order to forward a transcript to other schools, colleges, universities, organizations, the National Clearing House or prospective employers.

Transcripts of grades and pertinent test scores will be sent.

TRANSCRIPT RELEASE FORM

I authorize the Guidance Office at Andrean High School to release a copy of my official/unofficial transcript and identifying information including: home address, telephone number, student testing number and test scores:

Student's Name (PRINT)

Student's Social Security Number
(REQUIRED)

Student Signature

Date

*Parent or Guardian Signature

Date

***Please be advised that if the student is under 18 years of age a parent signature is required**

**NOTE: This form must be on file in order for the transcript to be sent.
Tuition account must be current before transcript can be released.**